

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: May 16, 2016

The Trustees convened in regular session on Monday, May 16, 2016 from 7:00 p.m. to 9:00 p.m. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Chair Gary Dever called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Mr. Gregory Ruwe	Present

Also in attendance:

Ms. Barbara Hoover (Clerical Asst. to the Trustees.)

Approval of Minutes

Trustee Sayre made a motion to approve the Minutes of the April 18, 2016 Regular Session meeting. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

The Trustees previously reviewed the May 2016 payroll report. Trustee Sayre made a motion to approve the payroll report. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

The Trustees reviewed the bank reconciliation and the supporting financial reports for the month of April 2016. Trustee Martin made a motion to approve the bank reconciliation. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

Franklin County Sheriff Report

Deputy Sherriff Alena Griffin was in attendance. She will provide the incidents report information for the period since our last meeting when it is made available to her. Deputy Griffin also reported that the second shift vehicle has been assigned and dedicated to Brown Township and will be staffed by Deputy Maynard. She is unaware of the effective date for the patrol. Trustee Martin notified the Deputy of the racing of "bullet bikes" in Brown Township and in particular, Morris Rd. on Sunday mornings. Deputy Griffin will look into the situation.

Norwich Fire Department Report

Battalion Chief Chris Grile, Lieutenant Steve Campbell, and Lieutenant Scott Yee were in attendance. Battalion Chief Grile presented the Incidents by Jurisdiction report for April 2016. During April 2016, there were nineteen EMS runs and one Fire run in Brown Township. Chief Grile said that the NTFD is working with new vendors to provide additional information for their reports. He said that the decision regarding the grant applied for to upgrade entry security at the NTFD station facilities will be made on May 19, 2016. Lieutenant Campbell reported that three of the four fire bay doors at Station 82 have been painted. The last door should be finished as soon as weather permits. He also reported that the new front bay door openers have been ordered by Columbus Door and should be installed within the next couple of weeks.

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Lieutenant Yee was present to request permission for the NTFD to conduct a training course behind Station 82 on Friday, June 10, 2016. The training concerns home-made bombs and is presented by the Franklin County Sherriff's Office. Lt. Yee explained what would occur during the afternoon training schedule. Trustee Sayre made a motion to approve the June 10, 2016 training session behind Station 82. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

Beth Clark's Report (Submitted)

Big Darby Accord Working Group

The Big Darby Accord Working Group will meet on May 31 to continue discussion of a potential contract for an individual or firm to lay the groundwork for BDA implementation. The objective at this meeting is to determine the appetite of the largest two governments (Columbus and Franklin County) in the Big Darby Accord partnership for this type of approach and for the eventual need for funds to support implementation. The thinking is that it is appropriate to continue to fine-tune this approach only if those governments are on board. Additional representation change has occurred at the City of Columbus. Columbus' Environmental Steward Erin Miller has been replaced on the group with Susan Ashbrook and Annie Marsico of the Department of Public Utilities.

Township Tour

Trustee Sayre and I provided a tour of Brown Township to Mike Schadek, Assistant Director Intergovernmental Affairs, Economic Development Division and Quinten Harris, Deputy Director Jobs and Economic Development, Economic Development Division for the City of Columbus on April 27. We also spent time discussing issues and challenges facing Brown Township, with which the City of Columbus might be helpful. Both men expressed gratitude for the tour and discussion.

Newsletter

The Spring Newsletter is at the printer and should be in residents' mailboxes soon.

Coming Events:

- Big Darby Accord Working Group, May 31, 9 a.m., Lazarus Bldg.

Scheduled Agenda Items:

None scheduled.

Audience Participation:

A resident was in attendance. The project involving putting in gravel around the cul-de-sac on Darby Knolls to protect the berm area was discussed.

Old Business:

Township Wastewater System

The sewer line from the sidewalk behind the Fire House to the aeration tank was replaced by The Waterworks on May 3, 2016. The pipe under the drive leading to the back Fire bays was defective in multiple areas. This is believed to be the cause of the excess water entering the wastewater system. The new sewer line was laid with the

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proper strength pipe including ductile iron pipe under the drive used by the fire trucks. Trustee Dever is awaiting a bid from Earthcraft Landscaping to lay field tile from the area south of the wastewater pumping station to a catch basin on Walker Rd. The Firehouse downspout tiles in the area of the sewer line will be diverted to the new field tile.

The asphalt area that was removed to install the new sewer line needs to be patched. FO Ruwe has already sent the specs and information to Chemcote to add to our parking lot project. Trustee Martin will follow-up with Chemcote to see if the work can be completed soon. There will be excess gravel to be removed from the patch area that can be used by Earthcraft Landscaping on the field tile project.

Outside Lighting on Garage/Township Hall

Trustee Martin reported that he did not receive an estimate from the contractor who visited the Township Hall to propose installation of a dawn/dusk photocell to manage the outside lighting. FO Ruwe will contact Tom Ferguson to obtain an estimate regarding this project.

Chairs for Township Hall

Barbara Hoover decided that fabric chairs available at Sam's Club are our best option for replacing twenty chairs for the Township Hall. FO Ruwe will pick up and deliver the chairs on May 17, 2016.

Morris Road Drainage Issues

Trustee Dever reported that he is still working on obtaining an estimate for three related drainage issues on Morris Rd. After a general discussion, Trustee Dever said that he would attempt to elevate the projects to a priority status with the Franklin County Drainage Engineer's Office. Trustee Dever also reported that Franklin County Zoning has approved the building of a pond on property near the Morris Rd. "S" curve. Trustee Dever expressed concern regarding potential drainage issues on adjoining properties as a result of the pond construction.

New Business:

Officer Workload Discussion

The work responsibilities of the Township Officials were discussed. Trustee Dever summarized the issue stating that the official in charge of the project should remain on the defined project(s) through completion barring unforeseen circumstances. As examples, Trustee Dever said that he is responsible for Township drainage issues and Trustee Martin is responsible for the Township roads and parking lots.

Security Alarm

A discussion was held regarding how to handle the response to notification that the security alarm on the Township Garage/Town Hall being set off. FO Ruwe noted that we have a verbal password that should be provided to the alarm company when they call. He will update the phone call sequence that the alarm company uses to bring it up to date.

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Adjournment

With no further business, Chair Dever asked for a motion to adjourn. Trustee Sayre made a motion to adjourn the meeting. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. The meeting was adjourned at 9:00 p.m.



Gary Dever, Chair



Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.