

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: May 18, 2015

The Trustees and the Fiscal Officer of Brown Township convened in regular session on Monday, May 18, 2015 from 7:00 p.m. to 8:22 p.m. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Chair Pamela Sayre called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Absent
Mr. Gary Dever	Present	Mr. Gregory Ruwe	Present

Also in attendance:

Ms. Elizabeth Clark (Executive Assistant to the Trustees) and Ms. Barbara Hoover (Asst. to the Fiscal Officer).

Approval of Minutes

Trustee Dever made a motion to approve the Minutes of the April 20, 2015 Regular Session. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Dever made a motion to approve the payment of bills. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Motion approved.

The Trustees previously reviewed the May 2015 payroll report. Trustee Dever made a motion to approve the payroll report. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye. Motion approved. The Trustees previously reviewed the bank reconciliation and the supporting reports for the month of April 2015. Trustee Dever made a motion to approve the bank reconciliation. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Motion approved.

Franklin County Sheriff Report

Franklin County Sheriff Deputy Alena Griffin was in attendance and made a presentation. Deputy Griffin is the FCSO Community Relations Officer for Brown Township. She stated that the only criminal reports received for the Township since our last meeting were two reports stemming from incidents on Amity and Patterson Roads

Norwich Fire Department Report

Fire Chief Warren, Battalion Chief Ted Kienzle and Battalion Chief Greg Young were in attendance. Alex Kuhn of the American Heart Association presented the Bronze Achievement Award to Chief Warren and the Norwich Township Fire Department. The NTFD was one of 52 agencies (out of over 1400) to receive this award representing excellence in the department's lifesaving capabilities and performance related to response times. Battalion Chief Kienzle provided the Incidents by Jurisdiction report as of May 18, 2015. So far in May 2015 there have been nine EMS runs and two fire incident runs in Brown Township. Chief Kienzle reported that after 40+ years of service, Lieutenant Don Weaston announced that he is retiring. Chief Kienzle discussed plans for various upkeep projects on Station 82 including painting, new LED lights and bay door seal repairs. Trustee Dever moved and Trustee Sayre seconded that the cost estimates for the projects discussed be authorized. Voting results: Sayre: aye, Dever: aye. Motion approved. Chief Warren said that Boat 82 is scheduled to be delivered to Station 82 this week and will be available for water rescues. Chief Kienzle reported that Engine 82 is in need of repair and that Engine 84 will be in use at Station 82 for approximately 8 weeks.

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Beth Clark's Report (Submitted)

Hiring Resolutions

Hiring resolutions for all township employees have been drafted by the township's attorney, Pete Griggs. The resolutions are on the agenda for action this evening.

Big Darby Accord Advisory Panel

The Big Darby Accord Advisory Panel met on May 12 to consider Case #AP-15-01 for a 283-unit single-family residential development on about 160 acres on Elliott Road. The Panel unanimously recommended disapproval of the proposed development finding that:

- The development is not a conservation development design
- Insufficient information was presented to determine if a sufficient wetland buffer is provided in accordance with guidance found on page 5-5 of the Watershed Master Plan
- Density is too high.
- Open space does not meet the 75% contiguity standard for a conservation development.

Both Brown Township and Prairie Township provided to the Panel commentary objecting to various aspects of the proposal.

The proposal will next be heard by the Hilliard Planning Commission, followed by official action by Hilliard City Council. I am not aware of a schedule for those meetings.

About 130 acres of the territory is also subject to an annexation petition filed with Franklin County that will be heard by the Franklin County Commissioners on May 26. About 30 acres of the territory proposed for development is already within the boundaries of the City of Hilliard.

Assuming that the Commissioners approve the annexation, the City of Hilliard must wait between 60 and 120 days before accepting the territory into the city. Hilliard City Council adopted a resolution on May 11 indicating that the City can provide all normal city services to the entire territory.

Follow-up discussions are ongoing with various jurisdictional representatives.

Spring Newsletter

The Brown Township spring newsletter is in production and should arrive in residents' mailboxes around May 27. The issue features a profile on John and Beve Crumley and stories on the Elliott Road proposal, a women's self-defense course being offered by the Sheriff's office, Trustee Martin's appointment to an infrastructure funding committee, and the value of soil testing for gardening.

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Mass Notification System

Franklin County Emergency Management and Homeland Security (FCEM&HS) intends to implement a countywide mass notification system in July. Jurisdiction representatives are to be trained at a series of training sessions in early June. The objective is to allow notifications to residents of countywide issues of potential interest (tornados, road closures, etc.) as well as more localized notices from individual jurisdictions.

Sewer/Water Study of Darby Watershed in Franklin County

The Franklin County Sanitary Engineer's Office is conducting a study to determine the best ways to provide sewer and water service to various areas in the Big Darby Watershed in Franklin County. A workshop is scheduled for May 28 to gather stakeholders' input, including that of jurisdictional representatives.

Scheduled Agenda Item:

Jenny R. Snapp, Asst. Director, Franklin County Economic Development & Planning Department

Ms. Snapp, the former Director of the Logan/Union/Champaign County Planning Commission appeared to introduce herself to the Brown Township Board. She has been in her new position with Franklin County Planning since July 2014. She thanked Trustee Sayre and Executive Assistant Clark for previously giving her a tour of Brown Township.

Audience Participation:

A Township resident, Jesse who lives on Davis Road spoke to the trustees about drainage issues in and around that area. He stated that a drainage tile had been broken in December 2014 as a result of the work being done for Heritage Preserve. The Franklin County Drainage Engineer was made aware of the situation and said they would monitor the situation.

Old Business:

Terms and Conditions of Employment Resolutions

Finalized Resolutions 4-2015 through 9-2015 were presented for the following positions: Executive Assistant, Clerical Assistant to the Trustees, and Road Maintenance and Mowing.

Trustee Dever moved to adopt the six Resolutions. Trustee Sayre seconded the motion. Voting results: Sayre, aye, Dever: aye. Resolutions 4-2015 through 9-2015 adopted. Employees will be asked to read and sign the new terms and conditions of employment resolutions.

Road Maintenance Update

Trustee Martin reported via email that Franklin County Engineer's office has received the requests for township road repair work. He has contacted Pete McMillan for an estimate to repair potholes on Morris and Cole roads.

Insurance Policies Update

Fiscal Officer Ruwe reported that Teacher's Mutual decided to no longer provide life insurance. The Township's policies have been transferred to Cigna Group Insurance through Morgan White Administrators, Inc. Teacher's Mutual will continue to keep in force the disability policies in effect for the Township. If a policy is needed for a new employee, all disability policies will need to be transferred to a new carrier and administrator.

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Township Parking Lot Update

Trustee Dever has called Breck's Paving and is waiting for an estimate to repair cracks in the parking lot.

New Business:

Dead Tree in Easement

Trustee Dever reported that there is a dead tree within the easement at 8071 Morris Road which poses a risk of falling limbs. Ahlum & Arbor will be contacted for an estimate to cut down the tree and remove the wood.

Street Signs

Street signs on Spicewood and Cole Roads need to be replaced due to damage. Franklin County is to replace these signs. The Township will continue to follow up regarding the request that Franklin County improve the signage for the stop sign on northbound Amity Road as it intersects with Scioto Darby Creek Rd.

Standing Water

A Morris Road resident has asked whether the Township has any responsibility for standing water in the ditch and driveway area of their property. Discussion of the issue was tabled until the June meeting.

Hardwood Drive Guardrail

Trustee Dever reported that the three guard rail posts on Hardwood Drive are rotted and may need to be replaced. Earthcraft Landscaping will be contacted to make the repair.

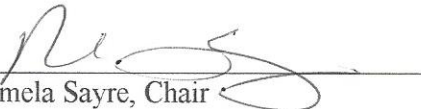
Additional Issues for Franklin County

The Franklin County Drainage Engineer will assess a tile issue on Amity Road north of Patterson Road. Franklin County Rural Zoning will evaluate a situation regarding a home on Hubbard Road.

Adjournment

With no further business, Chair Sayre asked for a motion to adjourn. Trustee Dever made a motion to adjourn the meeting. Trustee Sayre seconded the motion.

Voting results: Ms. Pamela Sayre, Aye, Mr. Gary Dever, Aye. The meeting was adjourned at 8:22 p.m.


Pamela Sayre, Chair


Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.