

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: November 16, 2015

The Trustees convened in regular session on Monday, November 16, 2015 from 7:00 p.m. to 8:40 p.m. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Chair Pamela Sayre called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Mr. Gregory Ruwe	Present

Also in attendance:

Ms. Elizabeth Clark (Executive Assistant to the Trustees) and Ms. Barbara Hoover (Clerical Assistant to the Trustees).

Approval of Minutes

Trustee Dever made a motion to approve the Minutes of the October 19, 2015 Regular Session meeting. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the November 2015 payroll report. Trustee Dever made a motion to approve the payroll report. Trustee Martin seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting reports for the month of October 2015. Trustee Martin made a motion to approve the bank reconciliation. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Franklin County Sheriff Report

Deputy Alena Griffin was in attendance. She reported on activity in the township. Since the October meeting, the FCSO received no criminal reports related to Brown Township. Deputy Griffin dropped off information and a pamphlet regarding how to prevent identity fraud. This information may be reported in a future newsletter.

Norwich Fire Department Report

Battalion Chief Ted Kienzle was in attendance and presented the Incidents by Jurisdiction report. During October 2015, there were thirty EMS runs and two Fire runs in Brown Township. Chief Kienzle informed us that a new firefighter has been hired by NTFD. Travis Burluson will eventually be assigned to Station 83. The new Medic truck for Station 82 (Brown Township) is still being repaired for an air leak, but hopefully will be in service soon.

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Beth Clark's Report (Submitted)

Tarleton Meadows

The submittal deadline for consideration of Tarleton Meadows at the December 10 Hilliard Planning and Zoning Commission meeting passed without revised materials being submitted so the case will not be heard at that meeting.

Big Darby Accord Working Group

The Big Darby Accord Working Group met on October 30 with attorney Greg Stype for advice on how to staff and organize implementation of the Big Darby Accord. Discussion centered around the roles and responsibilities of a staff person, the issue of consultant or employee, form of governance, eligibility of the organization to receive grants, importance of clarity to the jurisdictions and stakeholders, and funding the position.

Open Space Advisory Council

The Open Space Advisory Council met on October 28, with most of the discussion focused on mapping refinements undertaken by Franklin Soil and Water Conservation District. There was also some discussion of water quality sampling results. OEPA's Mike Gallaway will attend the December Board of Trustees meeting to discuss improvements from 2000 to 2015. Anthony Sasson of the Nature Conservancy also discussed some recent work demonstrating that mussels, which are less tolerant of pollution than fish and macroinvertebrates, are not doing as well.

Coming Events:

- Big Darby Accord Working Group, 9 a.m., November 20, Lazarus Building
- Community Development Advisory Board meeting, 2:30 p.m., December 4, Memorial Hall

Scheduled Agenda Item:

None scheduled.

Audience Participation:

A resident from Walker Road was present to inquire about a proposed development of a 45 - 48 acre parcel with frontage on Walker Rd. A discussion was held regarding the various issues that would be considered by Franklin County before permitting the development plan. The status of this request will be monitored.

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Old Business:

Firehouse Gutter Replacement

Clair Construction has completed the work to replace the gutters and downspouts on the Firehouse. The completed invoice should be delivered to the Fiscal Office in the next couple of days.

Morris Road Drainage Issue

Trustee Dever reported that this matter is still pending due to FCDE Brady Koehler's absence from work due to a medical condition. Engineer Koehler should be back to work in a month or two. The issue will be addressed at that time.

Franklin County Township Association Meeting

Fiscal Officer Ruwe attended this meeting held at the offices of the Franklin County Engineer on November 12, 2015. Information was obtained regarding the availability of scanning services through the Ohio Historical Society and the Columbus Metropolitan Library. Barbara Hoover will look into the possibility of digitizing Brown Township records through this service. FO Ruwe reported that the township snow plow drivers will be permitted to pick up road salt this winter season at the Fisher Road salt barn. FCE Mike Meeks facilitated this permission. Road salt will cost \$81 per ton this season.

New Business:

Township Agreed -Upon Procedures by Independent Auditor

Fiscal Officer Ruwe reported that Balestra, Harr & Scherer, CPAs completed the Agreed-Upon Procedures review for the years ended December 31, 2013 and 2014. The CPA firm noted no exceptions in their review.

Resolution 13-2015, Employing Township Attorneys for 2016

The Trustees previously reviewed a proposed Resolution to employ the law firm of Brosius, Johnson & Griggs, LLC to provide legal counsel to the Township in 2016. The Trustees decided such total compensation should not exceed \$20,000.00 for the year. Trustee Dever moved to approve the Resolution. Trustee Martin seconded the motion to approve. Voting results: Sayre: aye, Dever: aye, Martin: aye. Resolution 13-2015 approved.

Public Works Integrating Committee

Trustee Martin reported that he will soon attend his first meeting of the Public Works Integrating Committee sponsored by MORPC.

2016 Ohio Township Association Winter Conference

Fiscal Officer Ruwe notified the Township officials that the OTA Winter Conference will be held from January 27-30, 2016 at the Columbus Convention Center. He requested that anyone interested in attending should notify him for registration purposes. The pre-registration deadline is January 15, 2016.

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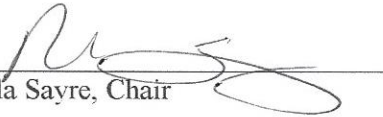
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Adjournment

With no further business, Chair Sayre asked for a motion to adjourn. Trustee Dever made a motion to adjourn the meeting. Trustee Martin seconded the motion.

Voting results: Ms. Pamela Sayre, Aye, Mr. Gary Dever, Aye, Mr. Joseph Martin, Aye. The meeting was adjourned at 8:40 p.m.


Pamela Sayre, Chair


Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.