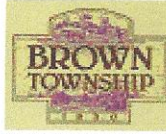


RECORD OF PROCEEDINGS**BROWN TOWNSHIP
REGULAR SESSION**Held: May 16, 2011

The Trustees/ Fiscal Officer of Brown Township convened in regular session from 7:30 P.M. to 9:00 P.M. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Chair Pam Sayre called the meeting to order with the following members present:

| | | | |
|----------------|---------|---------------------|---------|
| Mr. Gary Dever | Present | Mr. Ron Williams | Present |
| Mrs. Pam Sayre | Present | Mrs. Barbara Bloxam | Present |

Pledge of Allegiance

Chair Sayre led the Pledge of Allegiance.

Approval of Minutes

Minutes of meetings held April 18, 2011 and May 9, 2011 were presented and reviewed by the Trustees. Trustee Williams requested minor corrections in the April 18th minutes regarding the purchase of the truck. After discussion the corrections were agreed upon by the Trustees. Trustee Dever moved to approve the corrected April 18th minutes and the financial meeting minutes held May 9th. Trustee Williams seconded the motion. The motion was approved unanimously.

Fiscal Actions

Bills were presented for payment. Trustee Williams made a motion to approve the payment of bills. Trustee Dever seconded the motion. The motion was approved unanimously.

May payroll reports were presented for review, discussion and approval. Trustee Williams made a motion to approve May payroll, seconded by Trustee Dever. The motion was approved unanimously.

The bank reconciliation, bank statements, receipts and expenditure reports for the month of April were presented for review, discussion and approval. Trustee Williams made a motion to approve the bank reconciliation as reported. Trustee Dever seconded the motion. The motion was approved unanimously.

Norwich Fire Department Report

No report was presented.

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: May 16, 2011

Franklin County Sheriff Report

A Franklin County sheriff reported no criminal activity over the past month in Brown Township. He reported a home break-in on Dellinger Rd. that occurred during the day resulting in stolen television and game system. He also noted an increase in the number of break-ins have been occurring in Prairie Township.

He shared the success of the recent Block Watch established within the township may attribute to the decreased crime. Trustee Dever added block watch signs have been purchased and are scheduled to be installed around the perimeters of Brown Township within the next week. There were no questions from the audience.

Metro Parks/Prairie Oaks

Ranger Mark Sherman reported Metro Parks has been increasingly working with Madison County to continue progress on the growth of public accessibility and services available at Prairie Oaks Metro Park. Officer Sherman shared the past success in the annual Wag Fest. This year's Wag Fest will be held August 27th from 11:00 A.M. to 5:00 P.M. at Darby Bend Lakes noting the increasing number of participants each year. He added Officer Josh Huff will conduct a Saturday Late Night Fishing program throughout the summer beginning June 25th and will continue to be held the last Saturday of every month. The program is offered to all participants and is fully wheelchair accessible. Attendees meet at Darby Bend Lake and fish there and Beaver Lake. Officer Sherman invited all in attendance to visit the park and share the upcoming events with others.

For more information visit the Metro Parks website at www.metroparks.net

Beth Clark report

Town Center Master Plan

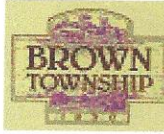
The comment period has ended for the Town Center Master Plan. The client group will meet on Wednesday to discuss how to address comments received.

Discussions continued among representatives of Brown and Prairie townships and the City of Columbus on the Joint Economic Development District proposed in the Town Center Master Plan.

Open Space Advisory Council

The Open Space Advisory Council met April 21 and discussed changes needed to 2010 annual summary prepared by MORPC staff and an open space decision making matrix and map prepared by Metro Parks staff. Kyle Wilson offered the Franklin Soil and Water Conservation District as the repository of the stream restoration survey data collected earlier this year. Instead of a May OSAC meeting, interested members will gather at Franklin Soil and Water to discuss the potential of creating a land trust in the Franklin County portion of the Darby watershed.

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: May 16, 2011

Technical Review

Two Brown Township cases were discussed at the April 26 Technical Review meeting. One requested a variance to build an in-ground pool. The other requested a conditional use permit to operate a powder-coating business. Both were on the agenda for the May 16 Board of Zoning Appeals meeting.

Collaborative Purchasing

Fiscal Officer Bloxam and I attended a meeting at MORPC on May 11 convened by Franklin County Commissioner Marilyn Brown. Karl Kuespert, Franklin County's Director of Purchasing, made a presentation about the areas of possible collaboration within Franklin County and throughout the state. Mr. Kuespert indicated a willingness to come to a future Trustees' meeting to provide information. Copies of the handout material are available.

Big Darby Accord Working Group

The Big Darby Accord Working Group met on April 20 and heard reports on ongoing activities.

Coming Events:

- Big Darby Accord Working Group, 9 a.m., May 18, Lazarus Building

Audience Participation:

There were no comments or questions presented.

Old Business:

Investment Policy:

Discussions continued from the May 9th financial meeting regarding investment options presented and considered by the Trustees. Fiscal Officer Bloxam presented various investment policy templates used by similar government agencies. Discussion convened and ultimately centered on forming an investment committee to be composed of the Chairman and the Fiscal Officer. The Committee will submit a draft investment policy to the trustees for approval. Once approved, the Committee will work with the financial advisor to select and monitor FDIC secured investments. The Committee is advisory in nature and will need to report back to the Trustees for decisions.

Trustee Williams moved to adopt Resolution #51611-0 forming an investment committee to include the current acting Trustee Chair, Fiscal Officer and a selected financial advisor that would meet on a quarterly basis for the purpose to review the status of current investments and selecting funds to be invested in accordance with the township investment policy.

Trustee Dever seconded the motion. All of the Trustees voted aye and the resolution was enacted.

RECORD OF PROCEEDINGS**BROWN TOWNSHIP
REGULAR SESSION**

Held: May 16, 2011

Fifth Third Investment Agreement:

Trustee Williams made a motion to transfer existing townships funds of \$1,372,474.17 from a low interest bearing Fifth Third Public Fund account into an FDIC secured interest bearing Fifth Third Securities account to enable monetary transfers for the purpose of investing in CD's. Trustee Dever seconded the motion. The motion passed unanimously

Trustee Dever made a motion to select Brian Carter with Fifth Third Securities as the township financial advisor. Trustee Williams seconded the motion. The motion passed unanimously.

Public Records policy revision:

Fiscal Officer Bloxam presented a revision to the current public records policy that included a detailed record retention schedule and reported the current status of township records storage procedures.

Trustee Dever made a motion to include the detailed record retention schedule as a revision to the existing public records policy. Trustee Williams seconded the motion. The motion passed unanimously

New Business:**Snow Plow**

The Trustees discussed the need to purchase a new snow plow. Trustee Dever made a motion to purchase a Bonnell snow plow with polymoldboard and undercarriage for \$15,361.00 from Ace Body. Trustee Williams seconded the motion. The motion carried with 3 ayes.

Township Projected Fiscal Impacts:

Chair Sayre presented Item Impacting Townships, OPERS Source and an Ohio Township letter to the House printouts for review and discussion. She shared the importance of consideration of decreased funding when drafting the 2012 Revenue budget.

Township Hall Well:

Trustee Dever reported repairs had been completed on the leaking township hall building well and it was working properly now.

RECORD OF PROCEEDINGS



**BROWN TOWNSHIP
REGULAR SESSION**

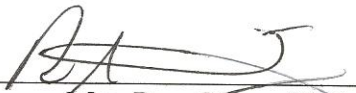
Held: May 16, 2011

Adjournment

With no further business, Chair Sayre asked for a motion to adjourn. Trustee Williams made a motion to adjourn the meeting. Trustee Dever seconded the motion.

Votes were: Mrs. Pam Sayre, Aye; Mr. Gary Dever, Aye. Mr. Ron Williams, Aye.

The meeting was adjourned at 9:00 P.M.



Mrs. Pam Sayre, Chair

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

