

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: December 18, 2017

The Trustees convened in regular session on Monday, December 18, 2017 from 7:00 p.m. to 8:55 p.m. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Chair Joseph Martin called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Mr. Gregory Ruwe	Present

Also in attendance:

Ms. Elizabeth Clark (Executive Asst. to the Trustees) and Ms. Barbara Hoover (Clerical Asst. to the Trustees.)

Swearing in of Elected Trustees Dever and Martin

Trustee Sayre administered the Oath of Office to newly re-elected Trustees Gary Dever and Joe Martin. Their terms are effective January 1, 2018 and run through December 31, 2021.

Approval of Minutes

Trustee Sayre made a motion to approve the Minutes of the November 20, 2017 Regular Session. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Fiscal Officer Ruwe explained that there will be several year-end payments which will be available for signing by December 29, 2017. He explained the nature of the payments including the 2nd Half payment on the Fire Contract. Trustee Sayre made a motion to approve the payment of bills. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the December 2017 payroll report. Trustee Dever made a motion to approve the payroll report. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of November 2017. Trustee Dever made a motion to approve the bank reconciliation. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Franklin County Sheriff Report

Deputy Jessie Hatfield was in attendance and reported on FCSO activity in the township since our last meeting. He said that the FCSO received ten reports during the past four weeks. Deputy Hatfield reported that an automobile, a gun, and a wallet were stolen from unlocked vehicles in three separate instances. He said that a person was "dumped" on the side of Amity Rd. while experiencing a drug overdose. The person later died. There was also an incident involving an individual recklessly discharging a firearm while driving southbound on Amity Rd. Madison County law enforcement thinks that they know the identity of the person. Deputy Hatfield also reported that ten mailboxes were damaged on Patterson Rd. one evening. There was also a report of an assault at Hilliard Bradley High School.

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Norwich Fire Department Report

Battalion Chief Ted Kienzle was in attendance and presented the Incidents Report for November 2017. During the month, there were (13) EMS runs and (3) Fire runs in Brown Township. Chief Kienzle reported that the NTFD is presently up 380 total runs in total year to date. He said that the carbon monoxide monitoring systems have been installed at Stations 81 and 83. Koorsen will install a system at Station 82 on 12/19/2017. Chief Kienzle said that he recommends "Night Hawk" plug-ins for areas such as the Brown Township Hall.

Beth Clark's Report

HILL FARM REZONING PROPOSAL

The Hill Farm rezoning proposal was not heard by the Hilliard Planning and Zoning Commission at its December meeting. The case is tentatively scheduled for the January 11 meeting.

FRANKLIN COUNTY ENGINEER

Franklin County Engineer Cornell Robertson requested an opportunity to attend a meeting and meet with Township officials. He will attend the March 19 meeting.

HB 69

House Bill 69, which would hold fire departments harmless from loss of property tax revenue under Tax Increment Financing districts, passed the Ohio Senate. It now must return to the Ohio House for concurrence on the Senate changes. No issues are anticipated.

Community Development Advisory Board

The Franklin County Community Development Advisory Board met December 8 and recommended to the Franklin County Board of Commissioners approval of the County's 2018 Action Plan to the U.S. Department of Housing and Urban Development (HUD). The Action Plan is the annual application made to HUD that describes how the County intends to expend the federal resources allocated under the Community Development Block Grant, HOME, and Emergency Shelter Grant programs. The estimated total available for 2018 allocations is \$2,391,091.68. Meeting materials will be on the work room table.

NPDES

The annual NPDES report is in progress with a due date of January 15.

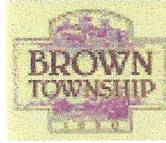
WINTER NEWSLETTER

Article ideas for the Winter 2018 newsletter include:

- Public Safety summary
- Snowplow operations
- Dr. David Stansbery (?)
- Single hauler article and survey
- Disposition of dead animals in and outside rights-of-way

Trustee Martin suggested a wording change to the draft single hauler interest survey which may be sent out as part of the next newsletter.

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Scheduled Agenda Items:

Ohio Checkbook

Mary Crall, Public Affairs Liaison for our district for the Ohio Treasurer's Office, was in attendance to promote the online posting of local government expenditures. The State of Ohio initiated this practice in 2012 and the popularity of the program led to the expansion of the opportunity to participate to local governments in 2013. Ms. Crall projected the website for all to review and pointed out the financial information that was readily available for local residents and elected officials. She noted that many entities filter out the individual names of their employees leaving only a generic description. Entities can enroll in the program through the fiscal officer's year end procedure and information can be posted for the year 2013 forward. Trustee Dever made a motion for Brown Township to participate in the program for all years beginning in 2013 and for the individual Brown Township employee names to filtered out. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved. Fiscal Officer Ruwe will coordinate with the Treasurer's office to initiate the program.

Central Ohio Greenways (COG)

Kerstin Carr, Director, Planning & Environment for MORPC, and Letty Schamp from the City of Hilliard were in attendance to make an updated presentation regarding the use of trails to connect Central Ohio parks and other recreational facilities. Ms. Carr was part of the initial presentation by COG at our October 2016 meeting. The two presenters described the project in general and then referenced their goal to somehow connect Prairie Oaks Metro Park via a trail system to surrounding park areas. After discussion, Trustee Martin stated he will attempt to obtain input from private property owners within Brown Township regarding their interest/concerns. The subject will be tabled until such input is obtained.

Audience Participation:

A resident from Walker Road was in attendance and questioned whether a broken tile in a field near the L&J Farm was going to be fixed anytime in the near future. Trustee Dever said that the Franklin County Drainage Engineer's Office is aware of the situation and will eventually help resolve the issue.

Also in attendance Mike Darling, a field representative for Rumpke Trash Service. Mr. Darling requested that a copy of the single hauler survey be provided to him when it is released. He was informed that Brown Township will furnish the information and documents, but that we do not expect to have any survey results back until approximately March 2018.

Old Business

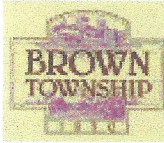
Ohio Township Association 2018 Winter Conference

The OTA will host a trade show during the first three days of the conference, January 31 – February 2, 2018. Trustee Dever will contact the snow plow drivers to see if there is any interest in attending the trade show to view the equipment vendors' exhibitions.

Intergovernmental Meeting, January 24, 2018 @ 7:00

Trustee Martin held a phone conference with Township attorney Don Brosius and discussed a possible presentation at the meeting by Brown Township. It was suggested that there be an educational approach to the

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presentation stressing the Township's land stewardship and the types of annexations in recent years. It was also recommended that the presentation have visual effects such as pictures and graphs. It was agreed that the presentation should be made by Elizabeth Clark, Executive Assistant.

New Business:

Resolution 8-2017, Annual Temporary Appropriations

The Trustees previously reviewed the draft of this Resolution and the attachment setting forth the temporary appropriations per fund. These amounts were agreed to as part of the 2018 Tax Budget approval. Trustee Sayre made a motion to approve the Resolution. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Resolution 8-2017 approved.

Resolution 9-2017, Employing Township Attorneys for 2018

Trustee Dever made a motion to hire the law firm Brosius, Johnson, and Griggs, LLC for 2018 and appropriate \$10,000.00 for payment of their bills. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Resolution 9-2017 approved. FO Ruwe will send copies of future annexation petitions to the law firm for their review.

Franklin County Township Association

Trustee Martin attended the November meeting of the FCTA at the Engineer's Office. He reports that there will be a new contact soon for the Township at the Franklin County Drainage Engineer's Office.

Brown Township Comprehensive Plan

Trustee Martin noted that the current comprehensive plan in effect is from 2005. After discussion, it was decided that the Board needs to revisit the issue of whether to update the plan. A Special meeting in the first quarter of 2018 was suggested.

Adjournment

With no further business, Trustee Dever made a motion to adjourn the meeting. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. The meeting was adjourned at 8:55 p.m.



Joseph Martin, Chair



Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.