

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: December 17, 2018

The Trustees convened in regular session on Monday, December 17, 2018 from 7:00 p.m. to 8:32 p.m. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Chair Pamela Sayre called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Mr. Gregory Ruwe	Present

Also in attendance:

Ms. Elizabeth Clark (Executive Asst. to the Trustees) and Ms. Barbara Hoover (Clerical Asst. to the Trustees.)

Approval of Minutes

Trustee Dever made a motion to approve the Minutes of the November 19, 2018 Regular Session Meeting and the Special Meeting held on November 26, 2018. Trustee Martin seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the December 2018 payroll report. Trustee Dever made a motion to approve the payroll report. Trustee Martin seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of November 2018. Trustee Dever made a motion to approve the bank reconciliation. Trustee Martin seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

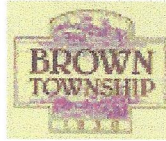
Franklin County Sheriff Report

No representative of the FCSO was in attendance.

Norwich Fire Department Report

Fire Chief Jeff Warren and Lieutenant Nick Lantz were in attendance. Chief Warren presented the Total Incidents by Jurisdiction Report for November 2018 and the "Run Trending" graphic report. During November 2018, there were (11) EMS runs and (7) Fire runs in the unincorporated areas of Brown Township. There were also (5) EMS run and (1) Fire run in the incorporated area of the Township. Chief Warren noted that an award has been presented to NTFD Firefighter Mike Armstrong for his successful lifesaving effort performed while he was off duty. Chief Warren referenced some upcoming personnel actions including two promotions of Battalion Chiefs. One promotion is due to the upcoming retirement of Battalion Chief Ted Kienzle. A retirement party is scheduled for Chief Kienzle on 02/20/2019. The project to replace the ceiling in the bunk room was discussed as detailed in the Old Business category. Chief Warren also requested that the carpet in the bunk room be replaced as part of the ceiling project as it is still the original carpet installed in 1999. He said that he budgeted for the replacement of the carpet in Station 82 for 2019.

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Beth Clark's Report (Submitted)

BIG DARBY ACCORD ADVISORY PANEL

The Panel heard two cases at its meeting last week.

The first was the 1988 Alton Darby Creek Road proposal (Sugar Farm) for a rezoning proposal in Columbus under LEED principles for 1108 units of single- and multi-family unit at 3 units per acre. After a significant amount of discussion about compliance with LEED principles, concern about encroachment on Clover Groff, inclusion of open space on the west side of Alton-Darby Creek Road in the open space and density calculations, definition of open space, and need for wetlands delineation, the Panel recommended approval of the proposal by a 4-3 vote. Conditions included coordination of stream restoration plans with Columbus, verification and delineation of wetlands, and maintenance of the vegetated swale. Next step in the process is a hearing by the Columbus Development Commission.

The other was a Hilliard case called Alton Place on the Homewood and Sicaras properties at Alton-Darby Creek and Roberts roads for 148 single-family units, 297 attached residential units, 60.21 acres of commercial uses, and 171.7 acres of open space. The Panel recommended approval of this proposal by a vote of 7-0 after discussion of density higher than the Accord recommends. The developer indicated Metro Parks has shown some interest in the open space. Next step is a hearing by the Hilliard Planning & Zoning Commission.

Paul Lambert testified about the economic impact of these proposals on Hilliard City Schools.

NEWSLETTER

Proposed content for the Winter newsletter includes:

- Public Safety summary
- Article(s) on barn preservation/ barn architecture.
- Block Watch leadership article
- CRASE classes article
- Filler items from Nature Scoop, as needed.

Scheduled Agenda Item:

None Scheduled.

Audience Participation:

Numerous residents were in attendance and made comments, primarily about drainage issues.

One resident was from Davis Road and his drainage issue involved a petition ditch. Another resident currently from Heritage Preserve was in attendance to inform the Board of his intention to acquire a large parcel of land along Alton Darby Rd. and in Brown Township and subdivide the acreage into approximately (7) lots. He is working with Franklin County Zoning on the issue and wanted to get the input of the Brown Township Board. A family from Elliott Road was in attendance and described the ongoing major drainage issues they are experiencing on their 14-acre property. They have been in contact with the Franklin County Drainage Engineer's Office. Trustee Dever recommended that they contact the Franklin County Engineer directly. A new resident on Walker Road came to the meeting to learn more about the Big Darby Accord and was given an overview. Two representatives of the Hare Krishna Temple proposed for the acreage they purchased on Walker Road were in

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attendance to give an update on their planning stage. They reported that they hope to have their plans and permits in place in approximately 18 months.

Old Business

Possible Gift of Acreage

On Friday, 12/14/2018, the Board received an analysis prepared by the Township attorney's office listing a number of considerations that should be reviewed prior to entering into the agreement to gift the acreage to the Township. After discussion, the Board agreed that our attorney's memo should be submitted to the donor's attorney for their review. It was also agreed that further discussion should take place, possibly including Columbus & Franklin County Metro Parks, before a decision is reached as to how to proceed.

Purchase of New Snow Plow Truck

The new snow plow truck has been used a couple times in November. An issue has been identified with the new salt spreader. The vendor and manufacturer have been contacted and are to reply with potential remedies.

Replacement of Bunkhouse Ceiling

Fiscal Officer Ruwe reported that Atlas Butler visited the Firehouse to inspect the HVAC ducts and vents in the Firehouse first floor bunk area. They determined that there are issues involving cold air returns and the duct alignments. An air intrusion issue was also discussed. Edwards / Mooney & Moses inspected the area on 12/12/2018 and verified the intrusion issue and other shortfalls. They submitted a proposal dated 12/17/2018 for a Premium Air Infiltration Package and replacement of the insulation above the ceiling (upgraded to R-45) for a total cost of \$1,755.00. Trustee Dever made a motion to accept the proposal and lock in the price. Trustee Martin seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Brown Township Block Watch

Trustee Martin attended a meeting on 12/10/2018 of the group interested in reorganizing the Brown Township Block Watch. Sharon Brown agreed to take a leadership role with the block watch and indicated she would arrange a meeting with Rema King for a hand-off. Amy Headings agreed to do a short article for the winter newsletter encouraging residents to visit a website, to be created by George Wolanin, and sign-up for block watch email alerts.

New Business:

Resolution 4-2018, Annual Temporary Appropriations Resolution

The Trustees previously reviewed the draft 2019 temporary appropriations as detailed by fund and the draft resolution. Trustee Dever made a motion to adopt the proposed temporary appropriations resolution. Trustee Martin seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Resolution 4-2018 approved.

Resolution 5-2018, Employing Township's Attorneys for 2019

Fiscal Officer Ruwe presented a resolution to employ Peter N. Griggs and the law firm of Brosius, Johnson & Griggs, LLC for the 2019 calendar year for up to \$10,000 without further action from the Board. Trustee Martin made a motion to approve the resolution as proposed. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Resolution 5-2018 approved.

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Other Items

Fiscal Officer Ruwe will represent Brown Township at the Franklin County Township Association meeting on Thursday, January 17, 2019. The Ohio Township Association 2019 Winter Conference will be held from January 30 to February 2, 2019 in at the Columbus Convention Center. The pre-registration deadline is January 11, 2019.

Presentations were made to Elizabeth Clark and Barbara Hoover to recognize their continuing contributions to Brown Township administration during 2018.

Adjournment

With no further business, Chair Sayre asked for a motion to adjourn. Trustee Dever made a motion to adjourn the meeting. Trustee Martin seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. The meeting was adjourned at 8:32 p.m.


Pamela Sayre, Chair


Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.