

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: February 21, 2022

The Brown Township Board of Trustees convened in regular session on Monday, February 21, 2022 from 7:00 p.m. to 8:32 p.m. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Trustee Martin called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Absent	Ms. Becky Kent	Present

Also in attendance was Barbara Hoover, Assistant to the Trustees.

Approval of Minutes

Trustee Sayre made a motion to approve the minutes of the January 17, 2022 Regular Session and February 9, 2022 Special Meeting. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Sayre made a motion to approve the payment of bills. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the February 2022 payroll report. Trustee Sayre made a motion to approve the payroll report. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of January 2022. Trustee Sayre made a motion to approve the bank reconciliation. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye. Motion approved.

Sheriff's Report

Brown Township's Community Liaison, Deputy Haren, was not present for the meeting but sent in a report. He provided a summary of Brown Township calls for 1/18/2022 – 2/21/2022. Total calls for service during the period were 65. There were 5 reports taken and 2 citations issued.

Norwich Fire Department Report

Fire Chief Baird was present. During December 2021, there were (7) calls in the unincorporated areas of Brown Township. There was also (3) calls in the incorporated area of the Township.

Fire Chief Baird informed the board that the firemen could remove the old drinking fountain with minimal costs. He also presented quotes from Culligan and Magnetic Springs for water coolers and water delivery. Trustee Sayre made a motion to remove the drinking fountain and accept the Magnetic Springs quote. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye. Motion approved.

A revised quote for a service agreement with Air Force One was presented by Fire Chief Baird to include the HVAC equipment in the township hall. Trustee Sayre made a motion to accept the Air Force One quote. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye. Motion approved.

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Tracy Hatmaker's Report (submitted)

Hamilton Run Project:

I exchanged emails with Matt Brown at the Franklin County ED and P Department and Pam regarding the County Drainage Engineer's plans for a cleanup along Hamilton Run. Matt explained that Jim Ramsey was presenting the project to the Accord Advisory group voluntarily in order to keep the group apprised and to get their input. He said that the project was going to eliminate invasive species, which would make it's objective consistent with any future stream restoration projects in the area. Pam was concerned about requirements placed on private residents doing projects in the area while this project is sailing through with no requirements. Matt replied the County Engineer is exempt for such requirements and that this project does not involve new impervious surfaces. While all of the positions that Matt described are not what we would have liked to hear, his responses were very thorough. I will forward those emails to the group.

BDAWG Meeting:

Matt Brown will also be sending out invitations to the BDAWG meeting. As of last week he said that he was just looking for the time to do it. I'm not sure if it will do any good, but I'll offer to work of arranging the meeting if Matt doesn't make any progress this week.

Fire Station:

Pam has briefed me on Norwich Township's desire to make some upgrades to Station 82. I will be making myself available to assist in analyzing the request and it's impacts on the Brown Township budget, etc... if asked.

Rinehart Insurance Review

Sharon Doughty from Rinehart Insurance was available on zoom to review Brown Township's insurance renewal. The Trustees asked for an update of the fire hall and township hall values. Sharon will get the update but assured the Trustees that if there is an increase in value the insurance quote adjustment will be slight. Trustee Sayre made a motion to accept the OhioPlan renewal with Rinehart Insurance. Trustee Martin seconded the motion. Voting results: Sayre: aye, Dever: aye. Motion approved.

Resolution 1-2022

Fiscal Officer Kent presented Resolution 1-2022 for the trustees to review to approve the permanent appropriations for 2022. Trustee Sayre made a motion to approve Resolution 1-2022. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye. Motion approved.

Audience Participation

Josh Brown, a new resident on Walker Road, was present for the meeting and is excited to be part of Brown Township.

Cindy, a resident on Roberts Road, has concerns about the Alton Place development surrounding her property. There has been increased flooding since they started moving dirt. She is also concerned about how the walkways will work in reference to existing homes. Fire Chief Baird let her know he would check to see if any zoning had been changed for the development.

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Newsletter

Spring 2022 newsletter article submission deadline is March 15.

- Early history of Brown Township
- Johnathan Alder
- Possible information about fireworks depending on response from legal counsel

Roads

Mark Mulinax completed the annual road inspection with Trustee Martin. His recommendations are:

- Golfview Woods – cape seal
- Cole (south side of freeway) – chip seal
- Darby Knolls – crack seal
- Carter and Morris possibly next year
- Langton Road, Hardwood, Spicewood – in good shape

Trustee Martin reported that Abbey Chase is up to Franklin County specs. If their homeowner's association wants Brown Township to take over road maintenance they can submit a formal request.

The salt truck is in need of some equipment repairs.

Old Business

Township Hall

Fire Chief Baird let Barbara Hoover know that he has someone who can get rid of the old chairs. Barbara and Fiscal Officer Kent will coordinate so that the new chairs can be ordered once the old ones are gone.

Hazardous Materials Day

Barbara Hoover will check with SWACO on coordinating a day when Brown Township can hold a hazardous materials drop off day.

Langton Road Horse Sign

Trustee Sayre made a motion to accept the Paul Peterson quote to replace the horse sign on Langton Road. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye. Motion approved.

Salary Review for Scott Dever

Trustee Sayre made a motion to increase Scott Dever's pay to \$125.00 a side for mowing the Fire Station / Township Hall grounds. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye. Motion approved.

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New Business

Certifying Township Road Mileage


Trustee Sayre made a motion to sign the Brown Township road certification at 7.5 miles. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye. Motion approved.

Adjournment

With no further business, Trustee Martin asked for a motion to adjourn. Trustee Sayre made a motion to adjourn the meeting. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye. Motion approved. The meeting was adjourned at 8:32 p.m.

A handwritten signature in blue ink, appearing to be "G. Dever", with the word "FOR" written in blue ink to the right of the signature.

Gary Dever, Chair

A handwritten signature in blue ink, appearing to be "Becky Kent", with a horizontal line drawn below the signature.

Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.