

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: May 16, 2022

The Brown Township Board of Trustees convened in regular session on Monday, May 16, 2022 from 7:00 p.m. to 8:18 p.m. in the second-floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Trustee Dever called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Ms. Becky Kent	Present

Also in attendance was Barbara Hoover, Assistant to the Trustees. Tracy Hatmaker called in to the meeting.

Approval of Minutes

Trustee Sayre made a motion to approve the minutes of the April 18, 2022 Regular Session, April 27, 2022 Special Meeting, May 5, 2022 Special Meeting, and May 11, 2022 Special Meeting. Trustee Martin seconded the motion. Voting results: Dever: aye, Sayre: aye, Martin: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills. Trustee Sayre seconded the motion. Voting results: Dever: aye, Sayre: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the May 2022 payroll report. Trustee Sayre made a motion to approve the payroll report. Trustee Martin seconded the motion. Voting results: Dever: aye, Sayre: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of April 2022. Trustee Sayre made a motion to approve the bank reconciliation. Trustee Martin seconded the motion. Voting results: Dever: aye, Sayre: aye, Martin: aye. Motion approved.

Sheriff's Report

Brown Township's Community Liaison, Deputy Haren, was present for the meeting. He provided a summary of Brown Township calls for 4/19/2022 – 5/16/2022. Total calls for service during the period were (90). There were (7) reports taken and (3) citations issued.

Deputy Haren reported that a bus driver was cited for hitting a bicyclist on Davis Road. He also informed the Board that a speed trailer has been placed on Morris Road and he will have the study available at next month's meeting.

Norwich Fire Department Report

Fire Chief Baird emailed a report prior to the meeting. During April 2022, there were (5) Fire runs and (15) EMS runs in the unincorporated area of Brown Township. There were also (5) Fire runs and (5) EMS runs in the incorporated area of Brown Township.

Fire Chief Baird also emailed a proposal from Oracle for elevator service. Trustee Martin made a motion to accept the proposal as long as the Kone contract has expired. Trustee Sayre seconded the motion. Voting results: Dever: aye, Sayre: aye, Martin: aye. Motion approved. Fiscal Officer Kent will follow up with Kone to find out whether Brown Township is still under contract with Kone.

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Tracy Hatmaker's Report (submitted)

FIRE STATION EXPANSION/RENOVATION

We met with Norwich after the meeting with the architects last week. They were all surprised to learn about the contract clause that permits Brown to take money from the Fire Fund to pay for improvements to Fire Stations, etc. There was a lot of disappointment in the room. You're probably all aware that the architects have been put on hold while we sort this out.

Using the PNC proposal, the debt service would be in the neighborhood of \$186,000/yr for 20 years. (I assume that we're talking about a \$3.5M give or take scenario here.) If Brown made all of these payments from it's general fund, and we assume that there would be an average surplus of \$100,000 (not counting debt service), then the Township might crawl across the finish line after 20 years, but the general fund would be totally depleted. The situation would be more dire if the project cost is \$4M or more as we suspect.

A compromise might be to break the debt payment into phases:

A first phase where Brown pays the debt service

A second phase where the Fire Fund takes over payment by an additional amount each year

A third phase where the Fire Fund pays the debt service.

This approach recognizes the limits of Brown's General Fund and allows the Fire Fund some additional time to increase its revenues before taking on responsibilities for debt service. The first phase could consist of years one through seven. Using the assumptions above, this would cost \$1,302,000 and leave a GF balance of \$1,110,292 assuming a GF surplus (excluding debt service). The second phase could consist of years eight through fourteen. If the FF contributed \$23,250 the first year and kept adding that amount to the total, the GF would spend \$651,000 (as would the FF) during this phase. Again assuming that \$100,000/yr surplus, the GF would have a balance of \$1,159,292 at the end of year fourteen. The third phase could consist of years fifteen through twenty. The FF would spend \$1,116,000 on debt service over the last six years.

This is a rough outline using rough numbers, but I hope you get the idea.

BDAWG

Matt Brown sent out a poll on May 2 in an attempt to schedule a meeting, but I haven't heard back anything yet. I sent an email to him this afternoon.

DEVELOPMENT INQUIRY

I spoke to Phillipa Burgess and her client Jordon Smith last Tuesday. We talked about the background of the Accord, the players, their vision and some ideas about how they might move forward, which includes working up a generalized "blurb" plan to use when visiting various agencies. They were going to get back in touch with me once they made some further progress.

Newsletter

The deadline for the Summer 2022 newsletter is June 15. Proposed articles include a catalytic converter warning, part 2 of Brown Township's history, project lifesaver, and public safety report.

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Roads

Trustee Martin presented estimates for crack fill on Darby Knolls Blvd, Darby Knolls Dr, and Golfview Place. Trustee Sayre made a motion to accept the proposal. Trustee Dever seconded the motion. Voting results: Dever: aye, Sayre: aye, Martin: aye. Motion approved.

The Trustees discussed the possibility of the current road crew retiring. Trustee Martin shared that Franklin County estimated it would cost about \$30,000 to plow the 14.4 lane miles of township roads. The township would need to give Franklin County at least a year notice if the trustees decide to go that route. Franklin County does not have resources to mow township road ditches.

Old Business

Trash Service

Fiscal Officer Kent presented a proposal from Republic for a three-year contract that would save the township almost 50% the current cost. Trustee Sayre made a motion to accept the contract. Trustee Martin seconded the motion. Voting results: Dever: aye, Sayre: aye, Martin: aye. Motion approved.

New Business

Future landscaping maintenance

Doug and Cole Gilfillan, of Earthcraft Landscaping, informed the Board they are interested in taking over plowing and mowing township roads once the current crew retires. They would also like to bid on landscaping for Station 82's expansion project and the Morris Road ditch project. They will prepare proposals for the various projects for the Board of Trustees to review.

Township logo gear

Trustee Martin will talk to Friday's Creations about getting logo gear embroidered for Township employees.

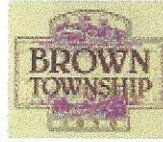
Morris Road

Trustee Martin talked to a Morris Road resident about the possibility of installing a French Drain in the Township Right of Way at the resident's expense. Trustee Sayre made a motion to allow Brandon Dickson to pay to have a French drain installed in the Township Right of Way. Trustee Martin seconded the motion. Voting results: Dever: aye, Sayre: aye, Martin: aye. Motion approved.

Charter Communications

Trustee Sayre reported that the federal government is granting money to broadband companies to provide high speed internet to unserved/underserved communities. She will invite Spectrum to come present their plans for Brown Township at a future meeting.

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Adjournment

With no further business, Trustee Dever asked for a motion to adjourn. Trustee Martin made a motion to adjourn the meeting. Trustee Sayre seconded the motion. Voting results: Dever: aye, Sayre: aye, Martin: aye. Motion approved. The meeting was adjourned at 8:18 p.m.



Gary Dever, Chair



Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.