

# RECORD OF PROCEEDINGS



## BROWN TOWNSHIP SPECIAL MEETING

Held: October 5, 2022

An emergency meeting called to order at 1:02 p.m. by Trustee Chair Dever for Brown Township and by Trustee Chair Chuck Buck for Norwich Township.

Present were Trustee Joe Martin, Trustee Pam Sayre, and Trustee Chair Gary Dever representing Brown Township. Also in attendance were Trustee Tim Roberts, Trustee Jerry O'Shaughnessy, Trustee Chair Chuck Buck, and Fiscal Officer Paul Lambert representing Norwich Township. Norwich Township Administrator Jamie Fisher, Chief Dave Baird and Assistant Chief Jake Wells were also present. Public notice had been provided of the meeting as soon as it was possible given the meeting was called in an emergency due to the mold problem at Station 82.

Trustee Chair Buck turned the meeting over to Chief Baird for an update. Chief Baird provided a timeline as to how this mold issue was detected, and what has been done up to the present time. For the safety of the NTFD personnel upon the discovery of toxic mold, it was decided that those at Station 82 needed to evacuate the building. Chief Baird and Assistant Chief Wells are looking into temporary housing which is looking like a single-wide mobile home unit. The projected cost is \$80,000 with some resale value when the unit is no longer needed.

After some discussion between the boards as to how the remediation process works and what options are available, Chief Baird asked which body will be the decision making body in regards to appropriations for funding and who will be the point of contact? Trustee Sayre said she would be the point of contact for Brown Township, and that she will propose to the Brown Township Trustees that the primary source of funding be the Brown Township ARPA fund. When and if ARPA funds are depleted, the boards will meet jointly and decide how to move forward with more funding, she suggested. It was determined that the Brown Township Trustees will hold a special meeting on Monday, October 10<sup>th</sup>, at 7p for the purpose of passing a resolution to appropriate funds from the ARPA fund. Chief Baird has a Brown Township credit card for smaller purchases which may be needed during this process.

Trustee Martin asked if Norwich Township has any available ARPA funds. Chief Baird answered that it has been spoken for, including the cost to purchase a new Medic for Station 82. Trustee Martin asked who the project manager for this project will be. Chief Baird said that ServiceMaster will be the prime contractor. Trustee Martin suggested that if ServiceMaster will take a while to get started, perhaps they should bring in other contractors to start some of the demolition. Trustee Buck explained that contractors must be specially licensed to work on mold remediation projects.

When the final proposal from ServiceMaster is delivered to Chief Baird, he will forward to both Boards.

There being no other business before the Brown Township Board of Trustees during this emergency meeting, Trustee Gary Dever called for a motion to adjourn. Trustee Pam Sayre so moved. Trustee Joe Martin seconded. Motion approved three ayes, no nays. Meeting adjourned at 2:10 p.m.

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A handwritten signature in blue ink, appearing to read "Gary Dever", written over a horizontal line.

Gary Dever, Chair

A handwritten signature in blue ink, appearing to read "Becky Kent", written over a horizontal line.

Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.