

# RECORD OF PROCEEDINGS



## BROWN TOWNSHIP REGULAR SESSION

Held: November 21, 2022

The Brown Township Board of Trustees convened in regular session on Monday, November 21, 2022 from 7:00 p.m. to 8:22 p.m. in the Township Hall at 2491 Walker Rd Hilliard, Ohio 43026. Trustee Dever called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Ms. Becky Kent	Present

Also in attendance was Barbara Hoover, Assistant to the Trustees. Tracy Hatmaker, Planning and Development Specialist for the township, called in for the meeting.

### Approval of Minutes

Trustee Sayre made a motion to approve the minutes of the October 17, 2022 Regular Session and Special Meetings from October 24, November 4, and November 16. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

### Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees previously reviewed the November 2022 payroll report. Trustee Sayre made a motion to approve the payroll report. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of October 2022. Trustee Martin made a motion to approve the bank reconciliation. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

### Tracy Hatmaker Report

The Franklin County Planning and Zoning department will work on getting a BDAWG meeting scheduled.

The Trustees reviewed and approved a letter of commitment for MORPC's technical assistance program drafted by Tracy. Tracy had a discussion with Lauren Cardoni (from MORPC) who agreed that an east/west trail between Prairie Oaks and Heritage Preserve would qualify for the program. Tracy expects to have no issues meeting the deadline for application.

### Sheriff's Report

Brown Township's Community Liaison, Deputy Haren, was present for the meeting. He provided a summary of Brown Township calls for 10/17/2022 – 11/21/2022. Total calls for service during the period were (79). There were (11) reports taken and (4) citations issued.

### Norwich Fire Department Report

Fire Chief Dave Baird was present for the meeting.

Norwich Fire Department took a total of 594 calls for service in October. For Brown Township, there were (4) Fire runs and (17) EMS runs in the unincorporated area of the township. There were also (3) Fire runs and (6) EMS runs in the incorporated area of the township.

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Chief Baird shared that there has been good progress on the mold remediation. The worst area was in the kitchen. The contractor will work on the back stairwell next.

Trustee Dever asked Chief Baird how often the generator is tested. He stated that it automatically turns on and tests weekly.

Periodic building inspections were discussed. Further discussions will decide whether they will take place every year or every three years.

Trustee Sayre asked whether the security camera in the board room could be deactivated. Chief Baird said it would be removed.

An invoice from Adam Vonderschmitt (\$9,000) for removing the stone from Station 82 was presented. Trustee Sayre made a motion to pay the invoice. Trustee Martin Seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

A quote by B.S. Beach (\$29,800) to replace the windows in Station 82 was presented. Trustee Martin made a motion to accept the quote and pay the deposit so the windows can be ordered. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

A quote by Adam Vonderschmitt (\$30,000) for replacing the stone on Station 82 was presented. Trustee Martin discussed an OSHA violation and the Board of Trustees agreed they would like more information before proceeding.

A quote by Ross Roofing (\$500) to repair the roof was presented. Trustee Martin made a motion to accept the quote. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

A quote by Ross Roofing (\$3,000) to install 4 more attic fans was presented. The Board of Trustees decided to talk to Pebble about the fans before proceeding.

A quote by Ross Roofing (\$38,000) to replace the siding on Station 82 was presented. The quote was declined as it is not needed per advice from Evan Bishop. The siding on the firehouse is in good shape.

A quote to purchase a custom kitchen table (\$3,500) for the firemen was presented. Trustee Sayre made a motion to accept the quote. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

### Newsletter

The next newsletter deadline will be December 15. This issue will include: Iskcon update, part 4 of Brown Township's history, an article submitted by Deputy Haren, and a graphic about septic systems.

### Roads

Trustee Martin will schedule road inspections for early January.

### Old Business

Fiscal Officer Kent shared that she has been in communication with David Barndt about repairing the windmill.

Fiscal Officer Kent discussed a township-wide contract with Ferrellgas representative Monica Morante. The idea will be further explored in the spring.

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Otarma representative Craig Hibner will work on preparing an insurance quote for Brown Township.

### New Business

Fiscal Officer Kent contacted Aqua Doc to request a quote to treat the pond less often. She will follow up.

Fire Fund supplemental appropriations are needed to write the December check to Norwich Township. Trustee Sayre made a motion to pass Resolution 9-2022 to amend the permanent appropriations in the Fire fund due to additional real estate tax collections for 2022. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

### Adjournment

With no further business, Trustee Dever asked for a motion to adjourn. Trustee Martin made a motion to adjourn the meeting. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried. The meeting was adjourned at 8:22 p.m.

Gary Dever, Chair

Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.