

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: December 21, 2022

The Brown Township Board of Trustees convened in regular session on Monday, December 21, 2022 from 7:00 p.m. to 9:25 p.m. in the Township Hall at 2491 Walker Rd Hilliard, Ohio 43026. Trustee Dever called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Ms. Becky Kent	Present

Also in attendance was Barbara Hoover, Assistant to the Trustees. Tracy Hatmaker, Planning and Development Specialist for the township, called in for the meeting.

Approval of Minutes

Trustee Martin made a motion to approve the minutes of the November 21, 2022 Regular Session. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Fiscal Actions

Bills were presented for payment. Trustee Sayre made a motion to approve the payment of bills. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees previously reviewed the December 2022 payroll report. Trustee Martin made a motion to approve the payroll report. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of November 2022. Trustee Sayre made a motion to approve the bank reconciliation. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Tracy Hatmaker Report

The MORPC Technical Assistance application has been submitted and a response should be received by January 6.

Tracy plans to have a meeting with Hilliard to talk about the greenbelt project.

MetroParks would like to discuss a trail extension from Prairie Oaks to Hilliard.

Sheriff's Report

Brown Township's Community Liaison, Deputy Haren, was present for the meeting. He provided a summary of Brown Township calls for 11/21/2022 – 12/21/2022. Total calls for service during the period were (86). There were (9) reports taken and (3) citations issued.

Norwich Fire Department Report

Fire Chief Dave Baird provided a report prior to the meeting.

Norwich Fire Department took a total of 526 calls for service in November. For Brown Township, there were (8) Fire runs and (17) EMS runs in the unincorporated area of the township. There were also (2) Fire runs and (9) EMS runs in the incorporated area of the township.

Franklin Soil & Water Conservation District and Franklin County Public Health

Erica Towne from Franklin Soil & Water Conservation District and Nathan Ralph from Franklin County Public Health provided an update on behalf of the County Stormwater Executive Committee.

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OTARMA Presentation

Craig Hibner with Burnham & Flower Insurance Group presented information on the OTARMA program including an estimate for Brown Township.

Newsletter

The next newsletter deadline will be March 15. This issue will include: Movement Church, part 5 Brown Township history, and an article from Franklin County Soil & Water. The current issue was just sent to the printer.

Roads

Trustee Martin will schedule township road inspections for early January. The Franklin County Engineer's Office told Trustee Martin that they could design the Morris Road drainage project to be bid out to independent contractors.

Old Business

Fiscal Officer Kent is still waiting to hear back from the windmill contact to schedule repair of the windmill for the Station 82 pond.

The reconstruction project for Station 82 will be in excess of \$75,000 so prevailing wages need to be paid. Fiscal Officer Kent signed the township up for Sourcewell and Chief Baird and Assistant Chief Wells will work with them to get bids.

Executive Session

At 8:14 p.m. Trustee Martin made a motion to enter Executive Session to conference with an attorney for the Township concerning disputes involving the Township that could be the subject of imminent court action. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Fiscal Officer Kent asked for the Roll Call: Mr. Dever, AYE, Mr. Martin, AYE, Mrs. Sayre, AYE.

Attorney Brian Zets, Fiscal Officer Kent, and consultant Tracy Hatmaker were invited to join the executive session.

The executive session concluded at 9:00 p.m.

New Business

Trustee Sayre made a motion to accept Resolution 10-2022 setting the temporary appropriations for 2023. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Trustee Martin made a motion to accept Resolution 11-2022 employing Brosius, Johnson & Griggs, LLC for 2023. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Fiscal Officer Kent presented a quote for vision insurance for officers. Trustee Martin made a motion to purchase VSP for officers interested in receiving the benefit. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Once the 2022 financials have been closed out, Fiscal Officer Kent will coordinate with Assistant to the Trustees Barb Hoover to review documents in storage and find any that are outside of Brown Township's record retention schedule.

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Fiscal Officer Kent asked the trustees about signing up for the OTA Winter Conference. Trustee Martin, Trustee Sayre, and Fiscal Officer Kent will attend.

Adjournment

With no further business, Trustee Dever asked for a motion to adjourn. Trustee Martin made a motion to adjourn the meeting. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried. The meeting was adjourned at 9:25 p.m.



Gary Deyer, Chair



Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

