

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: July 15, 2024

The Brown Township Board of Trustees convened in regular session on Monday, July 15, 2024 from 7:00 p.m. to 7:53 p.m. in the second-floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Trustee Dever called the meeting to order with the following members present:

Ms. Pamela Sayre, Absent
Mr. Gary Dever, Present
Mr. Joseph Martin, Present
Ms. Becky Kent, Present

Donna Palmer, Brown Township Office Assistant, was also present for the meeting.

Approval of Minutes

Trustee Martin made a motion to approve the minutes of the June 17, 2024 Regular Meeting and June 17, 2024 Special Meeting. Trustee Dever seconded the motion. Motion passed two AYES, no NAYS. Motion carried.

Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills. Trustee Dever seconded the motion. Motion passed two AYES, no NAYS. Motion carried.

The Trustees previously reviewed the July 2024 payroll report. Trustee Martin made a motion to approve the payroll report. Trustee Dever seconded the motion. Motion passed two AYES, no NAYS. Motion carried.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of June 2024. Trustee Martin made a motion to approve the bank reconciliation. Trustee Dever seconded the motion. Motion passed two AYES, no NAYS. Motion carried.

Sheriff's Report

Brown Township's Community Liaison, Deputy Haren, was present for the meeting. For 6/17/2024-7/15/2024 there were 9 reports taken and 1 arrest/citation.

A resident in attendance asked for an update on a man who had been seen running through people's yards. The sheriff did not have an update.

Norwich Fire Department Report

Norwich Fire Captain Jeff Evans was present for the meeting.

During June 2024, Norwich Township answered 572 calls for service with 145 Fire runs and 427 EMS runs.

Of those 572 calls, there were (13) EMS runs and (7) Fire runs in the unincorporated areas of Brown Township. There were also (2) EMS runs and (1) Fire run in the incorporated area of the Township.

A quote from R&T Yoder was presented for \$3,340 to move gear to the generator so that it will be powered when the electricity is out. Trustee Martin made a motion to accept the quote. Trustee Dever seconded the motion. Motion passed two AYES, no NAYS. Motion carried.

Captain Evans asked whether some equipment could be moved temporarily to the Township Hall garage while the bay floor is being finished. Trustees Martin and Dever approved the request.

Melissa Brinkerhoff Report

Melissa gave an update on the Hill Farm Development, Darby Employment District, and Davis Road referendum.

Roads

Weeds around the Morris Road guardrail have been sprayed and will be knocked down soon. The county will begin chip and sealing Old Walker Road and crack sealing Langton Road soon.

The trustees discussed Abbey Chase Court. Trustee Martin will let the Homeowners Association know they may proceed with the certification process through the county. Once that has been completed the trustees will revisit.

Old Business

R&T Yoder will be updating the Township Hall lights soon.

New Business

The 2025 Tax Budget was discussed during a special meeting on July 17, 2024. Trustee Martin made a motion to pass Resolution 5-2024 to pass the Brown Township 2025 Tax Budget. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Donna Palmer, Brown Township Office Assistant, presented changes to the Township Hall rental agreement after reviewing an article in the OTA newsletter. She and Trustee Sayre will review a couple other items with the Norwich Fire Marshall later in the week. Trustees Martin and Dever were agreeable to the changes Donna presented.

Adjournment

With no further business, Trustee Martin made a motion to adjourn the meeting. Trustee Dever seconded the motion. Motion passed two AYES, no NAYS. Motion carried. Meeting adjourned at 7:53 p.m.



Gary Dever, Trustee Vice-Chair



Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the ORC.